



**Committee:** Executive  
**Date:** Monday 6 January 2020  
**Time:** 5.00 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

Councillor Barry Wood (Chairman)	Councillor George Reynolds (Vice-Chairman)
Councillor Colin Clarke	Councillor Ian Corkin
Councillor John Donaldson	Councillor Tony Ilott
Councillor Andrew McHugh	Councillor Richard Mould
Councillor Lynn Pratt	Councillor Dan Sames

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Minutes (Pages 1 - 6)**

To confirm as a correct record the Minutes of the meeting held on 2 December 2019.

**5. Chairman's Announcements**

To receive communications from the Chairman.

**6. Climate Emergency Update Report (Pages 7 - 14)**

Report of Assistant Director Environmental Services

**Purpose of report**

To update Executive of progress taken in responding to the Climate Emergency Declaration.

**Recommendations**

The meeting is recommended:

- 1.1 to note the progress being made and advise officers to continue with their approach to tackling the Climate Emergency.

**7. Resumption of Land Drainage and Flood Risk Management Services (Pages 15 - 18)**

Report of Director Communities

**Purpose of report**

The purpose of this Report is to highlight a significant gap that has emerged in the abilities of Cherwell and its Partner Authorities to respond effectively to flooding events. It provides reasons why flood risk in the District has increased over the past few years and recommends how Cherwell can reverse this trend.

**Recommendations**

The meeting is recommended to agree that:

- 1.1 The policy decision taken by the Executive on 11 October 2010 to disengage altogether from land drainage and flood risk management services is rescinded.
- 1.2 A policy to re-engage with these services, at a slightly reduced level than previously, is agreed.
- 1.3 A revenue budget of £50,000 per annum is allocated to a reinstated land drainage and flood risk management service for 2020/21 and ensuing years.

**8. Annual Monitoring Report 2019 (Pages 19 - 232)**

Report of Assistant Director – Planning and Development

**Purpose of report**

To seek approval of the Annual Monitoring Report (AMR) 2019 and to present the District's current housing land supply position. To seek approval of accompanying updates to the Local Plan's Infrastructure Delivery Plan and the Brownfield Land Register.

## Recommendations

The meeting is recommended:

- 1.1 To approve the 2019 Annual Monitoring Report (AMR) presented at Appendix 1.
- 1.2 To note the district's housing delivery and five year housing land supply positions (for conventional housing and for Gypsies and Travellers) at Section 5 of the AMR and the need for updating of the land supply positions should these materially change.
- 1.3 To approve the 2019 Infrastructure Delivery Plan (IDP) update presented at Appendix 2.
- 1.4 To approve the 2019 Brownfield Land Register (BLR) presented at Appendix 3.
- 1.5 To authorise the Assistant Director for Planning and Development to make any necessary minor and presentational changes to the Annual Monitoring Report, Infrastructure Delivery Plan update and Brownfield Land Register if required prior to publication.

## 9. Review of Council Tax Base Setting (Pages 233 - 244)

Report of Executive Director of Finance (Interim)

### Purpose of report

To provide Executive with an estimate of the Council Tax Base for 2020-2021 and seek approval for the final determination of the Council Tax Base to be delegated to the Section 151 Officer in consultation with the Lead Member for Financial Management & Governance.

### Recommendations

The meeting is recommended:

- 1.1 That the report of the Executive Director of Finance for the calculation of the Council's Tax Base for 2020-2021 be considered and:
  - (a) That pursuant to the Executive Director of Finance's report and in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2020-2021 shall be **55,559.9** This shall be subject to final confirmation by the Section 151 Officer in consultation with the Lead Member for Financial Management & Governance.
  - (b) As for the parishes which form part of its area shown in Appendix 2, the amount calculated as the Council Tax Base for the year 2020-2021 in respect of special items shall be as indicated in the column titled Tax Base 2020-2021.

- (c) As for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2020-2021 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:

Thames Flood Defence Area	53,234.4
Anglian (Great Ouse) Flood Defence Area	1,873.2
Severn Region Flood Defence Area	452.3
<b>TOTAL</b>	<b>55,559.9</b>

- 1.2 To delegate final approval of the Council Tax Base for 2020-2021 to the Section 151 Officer in consultation with the Lead Member for Financial Management & Governance.

**10. Monthly Performance, Risk and Finance Monitoring Report - November 2019**  
(Pages 245 - 290)

Report of Executive Director: Finance (Interim) and Assistant Director: Performance and Transformation

**Purpose of report**

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

**Recommendations**

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.

**11. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

**Information about this Agenda**

**Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

## **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

## **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

## **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

## **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
democracy@cherwellandsouthnorthants.gov.uk, 01295 221589

**Yvonne Rees**  
**Chief Executive**

Published on Friday 20 December 2019